## Installation Instructions:

### A: Frame

**NOTE:** NO TRIMMING OF FILTER PAD OR PLASTIC GRID IS NEEDED IF YOUR FILTER IS 20x25. Simply insert fasteners, then proceed to section C, step 3.

**Step 1:** Adjust frame to your filter size. You may want to use your old filter as a guide.

**NOTE:** Outside dimensions of filters are downsized 1/4", (i.e. – 16x25 = 15 ¾ x 24 ¾)

**Step 2:** Install locking tabs on 3 of the 4 frame sides.

### B: Filter Pad

**Step 1:** Trim plastic grid and filter pad to fit inside frame. Measure by using tape measure at left. (i.e. – If you filter size is 16x25 then the outside dimensions of your frame should be approximately 15 ¾ x 24 ¾. Trim filter pad and plastic grid to 15 ½ x 24 ½).

**Step 2:** Using durable scissors, cut each individual sheet (Top Plastic Grid, Filter Pad, and Bottom Plastic Grid) to size. Hint – Cut one sheet at a time and use the first sheet as a template for the other two sheets.

**Note:** Both sides of the filter pad are the same.

### C: Assembly

**Step 1:** Insert Top Plastic Grid, Filter Pad and Bottom Plastic Grid back into frame.

**Note:** Squeeze Plastic Grid and Filter Pad together and insert frame one side at a time.

**Step 2:** Enclose 4th side and insert remaining locking tab.

**Step 3:** Now simply replace your old furnace filter.